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Welcome to the New Orleans JCC Nursery School & Pre-K

We are very pleased that you have chosen our program for your child! Drawing inspiration from Jewish values and culture, we aim to nurture the growth of the whole child in a caring, loving environment. We are looking forward to a rewarding journey together as your child grows as a unique person and a cherished member of our school community.

In order for us to ensure a smooth and effective program, the New Orleans JCC Nursery School & Pre-K has compiled the following policies and procedures for parents. We ask for your full cooperation and support by reading and complying with these policies.

Our Vision of the Child
The child is a unique and complex individual, grounded in a cultural heritage, and embodied with potential. To support these capable, curious thinkers, we provide a nurturing, engaging environment that will balance boundaries with freedom of discovery.

Nursery School Philosophy
The JCC Nursery School staff is delighted to have your child(ren) enrolled in our program this year. We aim to teach the “whole child” by directly engaging youngsters in a full range of physical, emotional, social and cognitive experiences. This approach recognizes that children are always learning and that learning proceeds best when teachers follow developmentally appropriate practices. That means working closely with individual students, seeking to tap the natural curiosity and energy that abounds in every child.

Specialists support JCC teachers with experiences devoted to music, movement, the natural world and Judaism. Here children learn to cooperate with each other and acquire the social skills that allow them to succeed in later years. They get freedom and responsibilities, and therefore learn to balance these attributes with help from teachers who encourage creativity, independence, patience and respect for others.

Jewish Life
We are inspired by Jewish values and ideas and we welcome all families regardless of background.

A joyful introduction to Jewish life, culture and holidays is part of each child’s experience at the New Orleans JCC Nursery School & Pre-K. Children become familiar with songs, customs and stories to expand their knowledge of holidays and Jewish values. The joy of Shabbat is shared by each classroom on Fridays and we learn about and celebrate Jewish holidays and customs throughout the school year. Special age-appropriate celebrations will occur on or before the major holidays. Singing songs, hearing and dramatizing stories, creating art projects, and cooking traditional foods are the usual forms of introduction to the Jewish cultural heritage. A flyer listing and explaining the Jewish holidays is available at the children’s desk.

Children of all ethnic and religious backgrounds are welcome to enroll, and differences in their backgrounds are recognized and respected. While we appreciate that some of our families celebrate Halloween, Christmas, Valentine’s Day, Mardi Gras, St. Patrick’s Day and Easter, because they have their roots in faiths other than Judaism, the JCC Nursery School does not observe these holidays and they are not celebrated in school. Please be assured that a child’s mention of any home celebration is always a welcomed topic in the classroom and will be treated with respect and interest.
Parents’ Breakfast
This event gives you the opportunity to meet other JCC Nursery School families and nosh on some breakfast goodies. We offer two parents’ breakfast each year: one for nursery school families and one for our Pre-K families.

September 20

Parent Shabbat
Twice each year we welcome one parent for an early breakfast and a schoolroom visit.

February 7
April 17

Adloyadah
This fun-filled, carnival-like Purim festival is open to the entire community. Games, food, and rides provide entertainment for the entire family. We hope you will participate in the excitement.

March 8

Chanukah Sing-A-Long
Join us as we sing songs together to welcome the holiday.

December 20

Purim Parade
Join us as the children parade in costume and celebrate this joyous holiday.

March 10

Passover Program
Join us as the children retell the Passover story.

April 3

Parents’ Night
Parents enjoy a “hands-on” nursery school experience one night in early fall. You will have the undisturbed opportunity to learn more about your child’s day at school, not to mention indulge in some uninterrupted adult conversation with your child’s teacher and fellow class parents.

October 16

Marks Park Day
End of Year Party
Families come together to share a meal and for playtime as we celebrate the conclusion of a great school year.

May 17

Special School Days
Parent Meeting
The teacher will phone you in early August to arrange an individual meeting the week prior to the opening of school. At this time, you will have the opportunity to discuss your child’s interests, share with the teacher any special needs your child may have, ask questions about the class and return completed school forms and permission slips. An orientation day for your child will be arranged at this time.

First Day Orientation
In order to ensure personal attention and help build a secure feeling for your child, only one-third of the class will attend school each of the first three days. Children then have the opportunity to meet their teachers, make new friends, become acquainted with their room, and be introduced to some nursery school activities.

We will have a shortened orientation day for our younger children. Please bring your child into the room at 9:00 AM and pick them up by 11:30 AM. These shorter, introductory mornings will help the children adjust to their new classroom, teachers and peers.

Conferences
There are three parent-teacher conferences each year: the parent meeting prior to the start of school and a conference at the end of each semester. However, your child’s teacher and the early childhood director are always available to schedule additional meetings during the year. We invite and encourage both parents to attend these conferences.

Arrival and Dismissal
Please attempt to be prompt when bringing your child(ren) to school and picking them up. Nursery School begins at 9:00 AM. Children are not to arrive later than 10:30 AM. Children should not be dropped off after 10:30 AM without prior approval. If someone other than the parent is to pick up, or if your child plans to go home with another child, PLEASE INFORM US IN WRITING. If your child will be picked up regularly by someone other than a parent who is not a JCC member, a JCC Caregiver ID will be required. Any person picking up a child must be 18 or older and have a picture ID.

Drop off is 8:45 AM to 9:15 AM at the playground entrance on Leontine Street, which only allows one-way traffic between St. Charles Avenue and Atlanta Street. Come to the first gate on Leontine Street. Since no parking—only stopping—is allowed in this area, a nursery school employee will meet the children in the morning. Every effort will be made to have someone at the gate by 8:45 AM; however, if this should not be the case, the driver MUST NOT LEAVE until their child is in the hands of a teacher or other nursery school employee. Both afternoon dismissals will occur at the first gate on Leontine Street. Nursery School dismissal is 11:45 AM-12:00 PM and 2:30-2:45 PM. In case of inclement weather, the children will arrive and dismiss at the JCC front door on St. Charles Avenue. Please be patient as rainy day dismissal can take a little longer!

For easy carpooling, you will be given a placard with your child’s last name on it. Please display this card in the passenger side of the windshield of your car. During dismissal your child(ren) will be brought to you. You must remain in your car in the carpool line and DO NOT double park. Please pick your child(ren) up on time. If you are unavoidably detained, call the children’s desk and the teacher will be notified.
When you park your car to come into school, do not leave it in our arrival/dismissal zone. “Abandoned” cars make arrival and dismissal a dangerous situation!

Again, if the driver must come into the school for any reason, they must park **AWAY FROM THE PASSENGER ZONE** so as not to block traffic. As a reminder, our dismissal area is a **NO CELL PHONE ZONE**! Thank you for your cooperation.

**Early Morning Care**
Children enrolled in early morning care beginning at 7:30 AM must be walked into their assigned early morning class by their parent or caregiver. The parent or caregiver must not leave the child until they have been signed in by the teacher.

**After Care**
After care is provided for those children who need care after the school day is done. Please be aware that there is a $1 per minute charge for late pick up from after care, which ends at 5:30 PM Monday through Thursday and 5:00 PM on Friday. The schedule of activities includes indoor and outdoor play, lunch from home, naptime, and snack provided by the JCC.
Lunches, Snacks and Food Allergies

Lunches
Children attending school until 2:45 PM and those attending after care should bring a nutritious lunch. The JCC kosher policy does not need to be followed for personal lunches. However, lunches should not contain peanut butter or any peanut products.

Snacks
The mid-morning and afternoon snacks we serve consist of a healthy, kosher, serving of fruit, vegetable, grain or dairy along with water. Sometimes the children help prepare their own snack in conjunction with a coordinating Jewish holiday or a subject in their curriculum. Snack for Shabbat on Fridays consists of challah and grape juice.

Because some children are deathly allergic to peanuts and/or their derivatives, we ask that if you send snack to share with the class, please be sure it does NOT contain any peanuts, peanut oil, peanut chips, or peanut butter. Thank you for your cooperation.

Peanut Allergy Policy
You may have read news stories or talked to other parents about food allergies. They are a growing concern in schools and camps across America and at the JCC Nursery School. Some of our children must watch every single bite they eat, or risk suffering a life-threatening reaction. A child with a serious peanut allergy can suffer a reaction merely by touching a food containing a peanut. Therefore, we have put the following safety guidelines into effect:

• Please do not send any peanuts, peanut butter, or foods containing peanuts or peanut butter to school.
• None of our classroom projects will use peanuts.
• If your child ate peanut butter for breakfast, please make sure that their hands are washed with soap and water before leaving for school. Water alone does not do the trick!
• Please be aware that peanut butter sticks to surfaces, to cutlery, and to hands and faces.

Our goal is to make our school peanut free. To do this, we need everyone’s cooperation. We realize this request may pose an inconvenience for you when packing your child’s lunch. Do not hesitate to call us to discuss alternate choices for your child’s lunch. We wish to express sincere appreciation for your support, and for understanding the seriousness of this life-threatening allergy.

Is It Kosher?
Food customs and food traditions play a significant part in national identity. The Jewish people, like every people, have food customs traditionally associated with their daily lives, holidays, festivals and celebrations in and out of the home. In addition to these, there are regulations prescribed in the Jewish Code of Dietary Laws (kashrut).

At the JCC Nursery School, we observe kashrut. The word “kosher” means “properly prepared.” All snacks served at the JCC are healthy and kosher. Items brought in personal lunches do not need to be kosher. However, items brought to share at snack should be. Kosher symbols to look for: ☞ ☜ ☟

Birthdays
Parents wishing to celebrate birthdays at school should make arrangements with the child’s teacher in advance. You are welcome to bring a simple snack for the class keeping in mind our kosher and peanut policies. You can ask the teacher for snack ideas. Gifts and favors are not appropriate.
Personal Belongings

Clothing and Cubby Items
Please have your child wear comfortable, inexpensive, washable clothing with no limitations to stay clean. Do not inhibit your child in our program; let them get dirty and have fun! BEWARE: paint may not come out of clothing. DO NOT overdress your children, and let them know that the teacher may have to decide what outdoor clothing should be added or taken off if the weather changes.

LABEL ALL CUBBY CLOTHING AS WELL AS THE CLOTHING WORN DAILY.

When soiled clothing is sent home, please send replacements on the next school day. Please wash and return any item that comes home with your child that does not belong to them.

Items from Home
“Security items” are allowed, but your child will be encouraged to keep them in their cubby. If your child wishes to bring a favorite book or CD to share with the class, their name should be clearly marked. Children should be discouraged from bringing any small toys, library books, guns, dolls, chewing gum, money, candy, or similar items to school.

Communication

Children’s Desk
We would like to refer you to our children’s desk for any nursery school, camp or class registration questions. Our children’s receptionist can help and, if not, will guide you to the correct resource.

Nursery School Notes
The early childhood director uses this email blast to communicate directly with parents. PLEASE take a moment to open and read these emails, as they contain important information.

Jewish Community Center Website: nojcc.org
We ask that you periodically check the Center’s website for information regarding the nursery school and other offerings for families and children. The “Current Families” page, located in the school’s section of the site, is where you will find the school calendar and other items important to currently enrolled nursery school parents.

Parent Resources

Parents and Our Community
Parent presence and involvement is a crucial part of our school community! There will be many opportunities throughout the school year for parents to assist in different capacities with school and community events such as holiday celebrations. Although parents are welcome in the classroom, we ask that you speak with your child’s teacher to schedule a visit.

Early Childhood Education Committee
This committee is made up of parents and led by a member of the board of directors. The committee will meet throughout the year to give input regarding early childhood programming. These parents will act as liaisons between the classroom families and the committee.
The Ruth Gottesman Cohen Parenting Library
Our parenting library contains numerous, highly recommended books on the subjects of early childhood and parenting. Donated in memory of former JCC Early Childhood Director Ruth Gottesman Cohen, the library serves as a valuable resource for our nursery school families. It is located on the first floor of the Margie Bissinger Nursery School Wing. JCC members may check out two books at a time, for up to two weeks. Contact the early childhood director for recommendations, or to borrow from our collection.

Policies and Procedures

Required Paperwork
Complete all forms that were sent to you by email and return them to the school as soon as possible. Please let us know if you need them sent again. Do not forget to make an appointment with your child’s pediatrician and have them complete and sign the immunization portion of the medical form.

Fee Payment Policy
The schedule for payment of deposits and fees for JCC Nursery School & Pre-K is as follows:

Upon registration, a $400 (half day program) or $600 (full-day program) per child deposit is required to hold their place. This deposit is applied to nursery school tuition and is not refundable. For newly entering nursery school students, there is also a one-time application fee of $75, due at the time of registration.

Payment for deposits and fees must be made by cash or check. Credit cards are accepted when paying tuition in full for the entire year. Members wishing to discuss other options for payment may contact Corinne Hebert, Accounts Manager, at (504) 897-0143 or corinne@nojcc.org.

After enrolling the children in the JCC Nursery School program, parents/guardians are financially responsible for a full year’s tuition. For children to attend, all balances must be paid or set up with financial arrangements prior to the first day of school.

Non-Discrimination
The JCC does not discriminate on the basis of race, color, creed, sex, national origin, handicapped condition or ancestry.

Participation Concerns
It is our goal to assure the safety and well-being of each child enrolled in the nursery school. If a child is having difficulty successfully participating in our program, the school and parents will work together to devise a course of action necessary to benefit the child and the school. If it is found that the school cannot meet the child’s needs, then we may recommend that the family make other child care arrangements. We will work with the parents to make this a smooth transition.

Year-to-Year Transition
When changing classes from one year to the next, children will not necessarily remain with the entire peer group. Because we have new students entering school at all age levels, some children will be in class the following year with some new children. Experience has proven that children adjust and benefit from making new friends.
Abuse and Neglect
As mandated by law, all Center staff shall report any suspected abuse and/or neglect of a child in accordance with R.S. 14:1403 to the local Child Protection Agency. The phone number for the Child Protection Agency’s hotline in Orleans Parish is (504) 680-9000.

Provisionally-Employed Staff
While it is not our practice, per state guidelines, the JCC Nursery school may employ a provisionally-employed staff member who has requested a child care criminal background check (cccbc) and has received a satisfactory fingerprint based Louisiana or federal criminal history information record. A provisionally employed staff member may be counted in child/staff ratios and will be continually monitored by a designated fellow staff member until full eligibility is gained. The monitor shall perform at least one visual observation every 30 minutes of the provisionally employed staff member. Written documentation of the observations shall include the names of the provisionally-employed staff member, the monitoring staff member and the times of the visual observations.

Confidentiality and Security of Files
Children's records shall be the property of the Center. The early childhood director, as custodian, shall secure records against loss, tampering, or unauthorized use.

The Center shall maintain the confidentiality of all children’s records. Employees of the Center shall not disclose or knowingly permit the disclosure of any information concerning the child or their family, directly or indirectly, to any unauthorized person.

Electronics, Computer, Programs, Movies and Video Game Policy
As required by state licensing, all activities involving electronic devices including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

• Children under the age of two will not participate in any electronic device activities.
• Children ages two and above may use computer or video to watch programming that will enhance a classroom lesson. However, this is limited to no more than two hours during the entire nine-month school year. All items will be rated G only.
• Computers used by children do not allow internet access.
• Programs, movies and video games with violent or adult content, including but not limited to, soap operas, television news, and sports programs aimed at audiences other than children, shall not be permitted in the presence of children
Behavior Guidelines

The staff at the Jewish Community Center shall provide each child with guidance that helps the child acquire a positive self-concept and self-control and teaches acceptable behavior. Discipline and behavior guidance used by each caregiver will at all times be constructive, positive and suited to the age of the child.

The following standards and rules will apply in the nursery and day care programs:

1. To prevent unacceptable behavior from occurring, the staff will:
   a. model appropriate behavior for the children
   b. arrange the classroom environment to enhance the learning behaviors that are acceptable
   c. use descriptive praise when appropriate behavior is occurring (i.e. “Look how high you’re building the blocks! Let’s count them.”)

2. When unacceptable behavior is about to occur/is occurring, the staff will use:
   a. redirection: substituting a positive activity for a negative activity
   b. distraction: change the focus of the activity or behavior
   c. active listening: to determine the underlying cause of the behavior
   d. separation from the group: this is only used when the less intrusive methods have been tried and the behavior of the child is dangerous to themself or the other children.

3. Holding and rocking of the child will be done when needed.

4. The JCC does not use “time out” as a discipline action.

The Jewish Community Center complies with all federal, state and other relevant laws which prohibit corporal or abusive punishment in day care settings. Additionally, staff are expressly prohibited from using unproductive or shaming methods of punishment or withholding or threatening to withhold food from a child. They are prohibited from using restraining devices or having active playtime withheld for disciplinary purposes except for an infraction incurred during the playtime. In addition, a child will not be encouraged to bully another child.

The Jewish Community Center Early Childhood Department believes that parents and child care staff must work together to deal with persistent behavioral issues such as biting, unusual or dangerous aggression, or other issues. Parents will be contacted for a conference when a child appears to be unusually stressed, anxious or otherwise motivated to engage in negative behaviors.

Discipline

The JCC Nursery School strives to provide a safe, caring environment. No child shall be subjected to physical punishment, corporal punishment, verbal abuse or threats. Cruel, severe, unusual or unnecessary punishment shall not be inflicted upon children. Food will never be withheld nor threatened to be withheld from a child as a form of discipline. Derogatory remarks shall not be made in the presence of children about family members of children in care or about the children themselves. No child or group of children shall be allowed to discipline another child. Any form of punishment that violates the spirit of this standard of discipline, even though it may not be specifically mentioned as forbidden, is prohibited. We ask that parents take this policy to heart when disciplining their own children at the JCC. We must insure that all children feel safe while in the Center. When a child is removed from the group for a “cooling-off” period, they shall never be out of the sight of a staff member.
Biting Policy
The teachers in the JCC Nursery School & Pre-K programs make every effort to prevent biting incidents; we intervene, distract, and/or redirect the activity of a child before he/she becomes so frustrated or angry that biting results.

We know how distressing it is for parents to receive a note saying, “Your child was bitten today.” How could this happen in a good childcare center? The fact is biting happens in all centers where infants and toddlers are enrolled. Why? There are several reasons:

• Being an infant or toddler can be frustrating! Think of how many times infants and toddlers fall down, struggle to reach an attractive object only to have it snatched away by another child or an adult, or have to wait for anything they want “NOW.” They cannot verbalize their feelings. We know that biting and other forms of aggression frequently result from an accumulation of frustrating experiences.

• Young children do not have the verbal skills to express angry feelings. Biting is a very powerful way to get one’s way, fight back, or release frustration. Studies show that almost all the biting disappears by the age of three; this is the age when children are able to say, “no” and acquire other more complex skills for dealing with angry or frustrated feelings.

• Young children explore by placing objects in their mouths. Sometimes children “accidentally” explore just a little too vigorously. Some children actually respond with shocked looks when the bitten child cries.

• Children do not have a well-developed sense of cause-and-effect relationships. A toddler does not understand that biting hurts.

• Children are often teething and it may just feel good to bite.

What can we do to prevent and treat biting incidents? We do not like biting to happen either, so we work hard to minimize the number of such incidents by doing the following:

• The biter is spoken to by the teacher, who explains that biting is not acceptable behavior, that we use words to convey our feelings, that it hurts our friends to be bitten, and that “teeth are for chewing food.”

• We plan activities and supervise children carefully to prevent inappropriate behavior such as biting. We provide activities to reduce frustration, and we have plenty of toys so that the children do not have to fight over toys. We maintain NAEYC pupil/teacher ratios in each classroom so those staff members can always be close to groups of children playing together.

• We comfort the victim first. The teacher will clean the bite with soap and water, tell the biter that biting hurts, and involve the biter in comforting the victim by helping to apply ice to the bite. We place ice on the bite to reduce the swelling and bruising.

• We use positive guidance and redirection to channel behavior into appropriate behaviors which assist in venting strong feelings.

• Every attempt is made to notify parents by phone about a biting incident and an incident report is completed and filed.

• A staff member closely monitors the child who has done the biting to help prevent any follow up incidents.

• Incident reports are completed regarding each biting episode.
The director reviews the incident reports and determines what further action, if any, is needed. Sometimes a “shadow” is engaged in the classroom, along with the teachers, whose purpose is to monitor the biter’s actions and make sure they remain appropriate. The director will also determine if the biting incident warrants sending the child who bit home for the remainder of the day. Each situation is reviewed on a case-by-case basis.

There are some things that we will NOT do and you should know those, also:

- We will not bite children back, nor will we encourage the children to bite back. This practice only models and encourages further aggressive behavior.
- The biter will not be forced to apologize. If the biting continues, a parent conference will be scheduled to discuss whether the evaluation by an expert is necessary.
- As required by the state, we will NOT disclose who did the biting.

**Safety Guidelines**

**Drills**
The JCC Nursery School is required by the Louisiana Board of Education to conduct the following safety drills:

- Monthly fire
- Monthly tornado drills from March through May
- Bi-annual evacuation drills

Most drills will be announced over our alarm system. The children and staff will be alerted by blinking emergency lights and an audio alarm. Please inform your child’s teacher of any issues your child may have regarding alarm systems or loud noises.

**Emergency Weather Information**
Although we usually follow the Orleans Parish Public Schools for closings, during weather emergencies (i.e. flooding, hurricane) we will make an independent assessment of conditions before deciding to close the nursery school. Check our website, nojcc.org, for all emergency information. You will be registered for our text messaging service so you can receive text notifications, as well.

**Evacuation and Reunification**
In the unlikely event of an emergency that leads us to evacuate the building, the parents/guardians on file will be notified by text. We will continue to update you via text about our next steps and, if necessary, the process by which to pick up your child. Please note that the immediate safety of your child is our primary focus in an emergency and we will update you as soon as possible.
Health Guidelines

Health and Illness
Every child is required to have a physical examination by their own physician within one calendar year of the start of school each year. Before the first day of class, students must have completed the age-appropriate vaccine schedule recommended by the Louisiana Department of Health.

The medical record form that was emailed to you must be filled out and signed in two places by your pediatrician and returned to our office prior to the beginning of school. This policy is a Louisiana Department of Health requirement and also for the health and safety of your child. YOUR CHILD CANNOT BE ADMITTED ON THE FIRST DAY OF SCHOOL WITHOUT A FULLY COMPLETED HEALTH AND IMMUNIZATION FORM. If your child has any allergies or restrictions, please inform the teacher at your first parent meeting.

Please report all contagious diseases immediately, so that we may inform other nursery school parents of the exposure. The teachers cannot be responsible for administering medicine at school. A doctor’s note is required for all non-contagious skin conditions. Children may not return to school until they have been free of fever, vomiting and diarrhea for 24 hours. Do not send a child with a bad cold or cough, as other children and teachers may catch these infections. Remember, when your child does not feel well, he or she wants to be at home. IF IN DOUBT WHETHER THEY ARE SICK, KEEP THEM HOME.

We will call you immediately if your child becomes ill or has an accident during the course of the school day. We trust that you will be available to take your child home if necessary.

Policies and Procedures Regarding Infection Control and Disease Prevention
In our attempt to keep your children happy and healthy here at the JCC Nursery School, and in order to comply with LA Licensing rules and regulations governing infection control and disease prevention, we are adhering to the following LA Health guidelines. Policies and procedures regarding infection control practices and disease prevention include the following:

1. Staff and children shall wash their hands at least at the following times:
   a) Upon entering the center
   b) Before preparing or serving meals
   c) After toileting or changing diapers
   d) Before and after eating meals and snacks
   e) Anytime hands become soiled with bodily fluids (urine, stool, saliva, blood, nasal discharge)

2. Procedures shall ensure that staff teaches use of running water, soap, and single use of disposable towels. Hands shall be washed and scrubbed for at least 10 seconds with soap and running water. Warm water in sinks is required.

3. Weekly monitoring by the school director shall ensure that hand washing and cleaning procedures are followed.

4. Noses shall be blown or wiped with disposable, one-use tissues that are discarded in a plastic-lined and covered garbage container.

5. Draining or oozing cuts or sores shall be covered.
6. Childcare personnel shall adopt routine procedures for handling blood and blood containing fluids and wound exudates of all children in the center:

   a) For spills of vomit, urine, and feces, floors, wall, bathrooms, tabletops, toys, kitchen counter tops, and diaper-changing tables shall be cleaned and disinfected.

   b) For spills of blood or blood-containing fluids and injury and tissue discharges, the area shall be cleaned and disinfected. Gloves shall be used in these situations unless the amount of blood or body fluids is so small that it can easily be contained by the material used for cleaning.

   c) Persons involved in cleaning contaminated surfaces avoid exposure of open skin sores or mucous membranes to blood or blood-containing body fluids and injury or tissue discharges by using gloves to protect hands when cleaning contaminated surfaces.

   d) Mops shall be cleaned, rinsed in sanitizing solution and then wrung as dry as possible and hung to dry.

   e) Blood-contaminated material and diapers shall be disposed of in a plastic bag with a secure tie.

The nursery school director shall make the decision to send home or exclude from care any child with the following illness or symptoms based on potential contagiousness of the disease. Periods may be extended beyond this depending upon individual condition.

<table>
<thead>
<tr>
<th>ILLNESS / SYMPTOM</th>
<th>EXCLUDE UNTIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meningococcal disease (Neisseria meningitis)</td>
<td>Well and proof of non-carriage¹.</td>
</tr>
<tr>
<td>Hib disease (Haemophilus influenza)</td>
<td>Well and proof of non-carriage¹.</td>
</tr>
<tr>
<td>Diarrhea (two or more loose stools, or over and above what is normal for the child)</td>
<td>Diarrhea resolved.</td>
</tr>
<tr>
<td>Fever of unknown origin and some behavioral signs of illness</td>
<td>Fever free for at least 24 hours without the help of medicine.</td>
</tr>
<tr>
<td>Chickenpox</td>
<td>Skin lesions (blisters) dry and all scabbed over.</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>Day after medicine administered and eye is no longer oozing.</td>
</tr>
<tr>
<td>Head Lice</td>
<td>Hair has been treated and is free of active insects and their eggs (nits). Child’s hair will be privately inspected upon arrival at school.</td>
</tr>
<tr>
<td>Ringworm</td>
<td>24 hours after first dose of prescription medication.</td>
</tr>
<tr>
<td>Impetigo</td>
<td>24 hours after treatment with oral antibiotics; 48 hours after treatment with antibiotic ointment alone.</td>
</tr>
<tr>
<td>Scabies</td>
<td>After one treatment with scabies medicine.</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>One week after illness started and fever free for 24 hours.</td>
</tr>
<tr>
<td>AIDS (or HIV infection)</td>
<td>Until child’s health, neurological development, behavior, and immune status is deemed appropriate (on a case-by-case basis) by qualified persons, including the child’s physician, chosen by the child’s parent or guardian and the center director².</td>
</tr>
<tr>
<td>Hand, foot, and mouth disease or undiagnosed generalized rash</td>
<td>Absence of rash or cleared by the child’s physician as non-contagious.</td>
</tr>
<tr>
<td>ILLNESS / SYMPTOM</td>
<td>EXCLUDE UNTIL</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Molluscum contagiosum</td>
<td>Cleared by child’s physician and must have blisters covered by clothes or bandages.</td>
</tr>
<tr>
<td>Any child with a sudden onset of vomiting,</td>
<td>Evaluated and vomit free. A written clearance by the child’s physician may be required.</td>
</tr>
<tr>
<td>irritability or excessive sleepiness</td>
<td></td>
</tr>
</tbody>
</table>

1Proof of non-carriage: Either by completion of appropriate drug regime of Rifampin (two-day course for Meningococcal disease or a four-day course for Hib disease) or by a negative throat culture obtained after completion of treatment for meningitis.

2These persons should include the child’s physician and other qualified individuals such as the school director, a representative from the Office of Public Health, and a child development specialist, and should be able to evaluate whether the child will receive optimal care in the specific program being considered and whether an HIV-infected child poses a threat to others.

With most other illnesses, children have either already exposed others before becoming obviously ill (e.g. colds) or are not contagious one day after beginning treatment (e.g. strep throat, impetigo, ringworm, parasites, and scabies). The waiting periods required after the onset of treatment vary with the disease. Check with your local health department for information on specific diseases. Children who are chronic carriers of viral illnesses such as cytomegalovirus (CMV) and herpes simplex can and should be admitted to day care centers.

The parent or designated person shall be notified as soon as possible if a child develops symptoms of illness or suffers an accident while in care.

**Community Resources for Nursery School Parents**

*Family resources recommended by the Louisiana Department of Education*

<table>
<thead>
<tr>
<th>Resource</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Care Assistance</td>
<td>627 N. Fourth St., Baton Rouge, LA 70802&lt;br&gt;Phone 225-342-0286</td>
</tr>
<tr>
<td>Housing Assistance</td>
<td>HUD - Hale Boggs Federal Building, 500 Poydras Street, 9th Fl, NOLA 70130</td>
</tr>
<tr>
<td>Food Stamps</td>
<td>Supplemental Nutrition Assistance Program (SNAP)&lt;br&gt;Office of Family Support: 1-888-524-3578</td>
</tr>
<tr>
<td>Information on Child’s Medical Home</td>
<td>Louisiana Department of Health &amp; Hospitals&lt;br&gt;628 N. 4th Street, Baton Rouge, LA 70802&lt;br&gt;Phone: 225-342-9500</td>
</tr>
<tr>
<td>General Health and Well-Being</td>
<td>American Academy of Pediatrics <a href="http://aap.org">aap.org</a>&lt;br&gt;Agenda for Children <a href="http://agendaforchildren.org">agendaforchildren.org</a>&lt;br&gt;National Child Care Information Center <a href="http://nccic.org">nccic.org</a></td>
</tr>
<tr>
<td>LaCHIP</td>
<td>628 North 4th Street, Baton Rouge 70802</td>
</tr>
</tbody>
</table>

With the Louisiana Children’s Health Insurance Program, you may qualify for quality health coverage for your child at low or no cost. LaCHIP health care plans cover uninsured children up to age 19. Eligibility is based on family size and income.
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 14, 2019</td>
<td>Teachers return</td>
</tr>
<tr>
<td>August 19 &amp; 20</td>
<td>Parent/Teacher meetings - Teachers will call in August to schedule</td>
</tr>
<tr>
<td>August 21 - 23</td>
<td>Student Orientation days</td>
</tr>
<tr>
<td>August 22 &amp; 23</td>
<td>Student Orientation days (Pre-K students)</td>
</tr>
<tr>
<td>August 26</td>
<td>First day of school for 5 day students</td>
</tr>
<tr>
<td>August 28</td>
<td>First day of school for 3 day students</td>
</tr>
<tr>
<td>September 2</td>
<td>Labor Day - No school</td>
</tr>
<tr>
<td>September 20</td>
<td>Pre-K Parents’ Breakfast</td>
</tr>
<tr>
<td>September 23 - 26</td>
<td>Speech, hearing and vision screenings for older students</td>
</tr>
<tr>
<td>September 27</td>
<td>Nursery School Parents’ Breakfast</td>
</tr>
<tr>
<td>September 30 - October 1</td>
<td>Rosh Hashanah - No school (JCC closed)</td>
</tr>
<tr>
<td>October 9</td>
<td>Yom Kippur - No school (JCC closed)</td>
</tr>
<tr>
<td>October 14</td>
<td>Sukkot - No school (JCC closed)</td>
</tr>
<tr>
<td>October 16</td>
<td>Parents’ Night</td>
</tr>
<tr>
<td>October 21</td>
<td>Shemini Atzeret - No school (JCC closed)</td>
</tr>
<tr>
<td>October 22 - 25</td>
<td>School portraits</td>
</tr>
<tr>
<td>November 27 - 29</td>
<td>Thanksgiving break - No school (JCC closed on November 22)</td>
</tr>
<tr>
<td>December 2</td>
<td>Parent conferences begin</td>
</tr>
<tr>
<td>December 20</td>
<td>Chanukah celebration - Noon dismissal (after care open until 5:00 PM)</td>
</tr>
<tr>
<td>December 23 - January 5, 2020</td>
<td>*Winter break - No school (mini camps available)</td>
</tr>
<tr>
<td>January 20</td>
<td>Martin Luther King, Jr. Day - No school</td>
</tr>
<tr>
<td>February 7</td>
<td>Parent Shabbat</td>
</tr>
<tr>
<td>February 17</td>
<td>Teacher in-service - No school</td>
</tr>
<tr>
<td>February 19</td>
<td>Class photos</td>
</tr>
<tr>
<td>February 24 - 26</td>
<td>Mardi Gras break - No school</td>
</tr>
<tr>
<td>March 8</td>
<td>Adloyahah Purim Carnival</td>
</tr>
<tr>
<td>March 10</td>
<td>Purim parade</td>
</tr>
<tr>
<td>April 3</td>
<td>Passover program - Noon dismissal (after care open until 5:00 PM)</td>
</tr>
<tr>
<td>April 6 - 10</td>
<td>*Passover break - No school (mini camps available)</td>
</tr>
<tr>
<td>April 17</td>
<td>Parent Shabbat</td>
</tr>
<tr>
<td>May 4</td>
<td>Parent conferences begin</td>
</tr>
<tr>
<td>May 17</td>
<td>Marks Park Day (end of school party)</td>
</tr>
<tr>
<td>May 21</td>
<td>Last day of school - Noon dismissal (no after care available)</td>
</tr>
<tr>
<td>May 25 - June 5</td>
<td>*Start of Summer Mini Camp</td>
</tr>
<tr>
<td>June 8 - July 31</td>
<td>*Summer Camp</td>
</tr>
<tr>
<td>August 3 - 14</td>
<td>*End of Summer Mini Camp</td>
</tr>
<tr>
<td>August 26 - 28</td>
<td>Student Orientation days for the 2020-2021 school year</td>
</tr>
<tr>
<td>August 31</td>
<td>First day of school for the 2020-2021 school year</td>
</tr>
</tbody>
</table>

*Camps are not included in tuition for the JCC Nursery School and Pre-K. Additional registration and fees are required. Limited space is available.*